

Yeshivat Yavneh  
Samuel A. Fryer Yavneh Hebrew Academy  
5353 West Third Street Los Angeles, CA 90020  
[www.yha.org](http://www.yha.org)

**Job Title:** Early Childhood Teaching Assistant, 18 Months - Pre-Kindergarten

**Hours:**

- Monday - Thursday: 7:45 AM- 4:45 PM
- Friday: 7:45 AM - 2:00 PM

**School Description:**

Yeshivat Yavneh is an early childhood through eighth grade Orthodox Jewish Day school serving 500 students in the Hancock Park area of Los Angeles.

The campus includes:

- Over 77,000 square feet of space
- Full-size indoor gymnasium
- Several outdoor recess areas
- Library
- STEAM Lab
- Middle school science lab
- Technologically advanced learning environments include up-to-date computer equipment, high-speed internet, Smart Boards, and a variety of media-diverse resources
- Sunny indoor/outdoor lunchroom

As noted in our mission, Yeshivat Yavneh, a dual-curriculum school, committed to the pursuit of knowledge, intellectual honesty, and scholarship. Yavneh's vision integrates spirituality and modernity through comprehensive, creative, and challenging curriculums utilizing technology, differentiated learning, critical thinking, art, music, and athletics; enabling our students to flourish as community leaders and model American citizens. Our Early Childhood faculty is talented, dedicated and diverse.

This position reports to the Early Childhood Director.

**Responsibilities and Duties:**

- Support the work of the classroom lead teacher
- Work collaboratively with the lead teacher, programs director, other teaching assistants and specialists to deliver the curriculum
- Where needed, work collaboratively with the grade-level team:
  - to design and implement cross-discipline curriculum and projects
  - to integrate technology into the curriculum
  - to support students with special educational needs, both enrichment and remediation
- Identify and attend professional conferences
- Supervision duties as needed outside of the classroom, i.e. on the playground during a recess, in the Specialists' classes, and during drop-off or pick-up times
- Other duties and responsibilities, as assigned by the Principals and/or the Dean and Rav

**Requirements:**

- College courses in Psychology, Education and/or Child Development required; Bachelor's degree Preferred

- Minimum 1-year teaching experience in a classroom or equivalent program
- Proficiency in Microsoft Word, Office, Excel, PowerPoint, SmartBoard, Google Docs, Sheets, Forms, etc.
- Facility on both PC and Mac platforms
- Excellent organizational skills
- Strong interpersonal communication skills, verbal skills, and written skills
- Patient, flexible and kind when working with students, families, colleagues, staff and administration, both one-on-one and as a member of a team
- Able to maintain confidentiality in all matters relating to the school and its faculty, students and families
- Ability to balance varied responsibilities and priorities, in a diverse and complex educational environment
- Ability to maintain confidentiality in all matters pertaining to the school.

If interested in applying, please forward cover letter and resume to Chaya Sara Shelton, Early Childhood Director, [cshelton@yha.org](mailto:cshelton@yha.org)

*Yeshivat Yavneh embraces a diverse faculty community, providing equal employment opportunities to all employees and applicants for employment.*